

MISSION STATEMENT
For the Conestoga Valley Youth Soccer Club
Adopted April 1, 1997

As an instructional program, the Conestoga Valley Youth Soccer Club exists to instill a love of the game of soccer among all youth residing in the Conestoga Valley School District.

To fulfill its mission the club will:

- Provide a safe, positive social experience for all youth.
- Teach the fundamentals of soccer at all age levels.
- Model good sportsmanship.
- Provide opportunities for competitive play as players progress to older age levels.
- Utilize the talents and commitment of adult volunteers.
- Operate within the rules and guidelines of the United States Soccer Federation, Inc. and the Eastern Pennsylvania Youth Soccer Association.

CONESTOGA VALLEY YOUTH SOCCER CLUB COACHES' PLEDGE

As a coach associated with the CVYSC soccer program, I pledge to adhere to the following:

1. I will set an example for my team by displaying good sportsmanship. I will use appropriate language and behavior at practices and games.
2. I will follow the rules established by the club, and by the leagues in which we participate.
3. I will respect and dignify each of my athletes as an individual.
4. I will promote the safety of my athletes, and I will try to be aware of any physical limitations.
5. I will attempt to create a positive atmosphere for the players to learn the fundamentals of the game of soccer.
6. While identifying areas that need improvement, I will always try to point out accomplishments which have been made by the players.
7. I will promote among all players and coaches a solid sense of team membership.
8. If there is a behavioral problem with a player, I will report it to the parents, and also to the age level coordinator.
9. I will be available to parents to answer questions and complaints that arise. If the parent is not satisfied with my response, I will instruct them to talk to the age level coordinator.
10. I will make an attempt to attend clinics, which will help me to better coach my players.
11. I understand that the coaches, players, and teams are members of the Conestoga Valley Youth Soccer Club, and I will do what I can to support the Club. I will attempt to participate in functions of the youth soccer club, for the betterment of the soccer program.
12. At club games, I understand that it is my responsibility to keep control of the behavior of my players, my team's fans, and my coaching staff.

13. I will not abuse the referees. I will respect their willingness to referee the games. I will respect young referees, understanding that they are learning the game. If there is a problem, I will bring it to the referee's attention respectfully, and if possible, between periods.
14. At the end of the season, I will hand in all club-owned equipment, and power ratings for each of my players.

CONESTOGA VALLEY YOUTH SOCCER CLUB PARENTS' PLEDGE

As the parent or guardian of a CVYSC soccer player, I pledge to adhere to the following:

1. I will set a good example for the players. I realize that verbal abuse of any coaches, players, referees or club officials will not be tolerated. My job at the games is to cheer, support the team, and display good sportsmanship. I understand that if I do not display proper behavior at games, the coach, referee or any club official has the right to ask me to leave the field before play is continued.
2. I will place the emotional and physical well being of the players ahead of any personal desire to win. Although we always strive to win, winning is not the most important thing.
3. I will remember that the game is for the players, not the adults.
4. I will not bribe or offer incentives to my child. Bribes will distract a player from concentrating on the game, and the importance of teamwork.
5. I understand that the players and teams are members of the Conestoga Valley Youth Soccer Club, and I will do what I can to support the Club. I will attempt to participate in functions of the Conestoga Valley Youth Soccer Club, for the betterment of the soccer program.
6. I will remember that the coach is the coach, and playing time for my child is at the coach's discretion (within the rules defined by the Club). If I am not the coach, I will not coach from the sidelines. Too many coaches will confuse the players.
7. If I have a complaint, I will try to resolve it with the coach. This will not be done at a practice or game, while other people are in the area.
8. If I am not satisfied with the results of my discussion with the coach, I will contact the appropriate age level coordinator.
9. If I am not satisfied with the results of my discussion with the coordinator, I will contact the secretary or president of the CVYSC, and ask to be included in the agenda of the next board meeting.
10. I will guide my child to follow rules, and will attempt to get him/her to each scheduled practice and game. If a coach tells me that my child is not behaving properly, I will take the responsibility of monitoring him/her at practices and games. If the situation is not handled to the satisfaction of the coach, I understand that my child may be removed from the club program, with no refund.

11. I will make arrangements for my child to have a ride home after each practice and game, at the scheduled quitting time of the practice or game.
12. I will support my child, regardless of his/her performance. I will encourage my child to always do his/her best.

RESPONSIBILITIES OF REFEREE

1. Arrive at the field at least 15 minutes early.
2. Introduce yourself to the coaches. Ask for a game ball, and ask each coach to appoint one linesman. Make sure that the linesman knows that the ball is not out of play until it has passed completely over the touchline or goal line.
3. Ask the coach to check his/her players' equipment. If you see any unacceptable equipment or jewelry, send the player to the coach to get it corrected.
4. Call captains to midfield for the coin toss. Winner chooses goal to attack, loser gets kickoff.
5. Try to start the game on time and keep the game on time. Keep clock running except for injuries.
6. Be consistent with your calls.
7. Have fun with the kids without showing favoritism.
8. Make the call. Particularly with the younger players, if it looks like a foul, call it. Some referees try to "let them play" and not interrupt the game with a lot of calls, but we prefer that you make the call to keep the players under control, and so nobody gets hurt. Call a foul on ALL sliding tackles in in-house intramural games.
9. When you make a call, BLOW THE WHISTLE HARD AND LOUD, and signal or tell the coaches and players what the call is. Do not be afraid to explain the call to the players. This will help them learn.
10. If you are refereeing an in-house travel team you are responsible for keeping an official score. The coach is responsible for calling in the score.
11. Remember goals are called only by the referee. You may request assistance from the linesman.
12. Advise the coach if parents are behaving badly.

ALL REFEREE DECISIONS ARE FINAL!!!!

CVYSC JOB DESCRIPTION

AGE LEVEL COORDINATOR

1. Represent the Conestoga Valley Youth Soccer Club in the community according to the CVYSC mission statement.
2. Attend monthly CVYSC Board Meetings and report appropriate information from age level.
3. Execute assigned duties from the President.
4. Inform age level coaches of relevant decisions made by the CVYSC Board at the Board Meetings.
5. Oversee player team selection utilizing the power ratings.
6. Coordinate and supervise age level coaches. Make phone calls to find sufficient coaches for the age level.
7. Develop game schedules and arrange final event for age level, based on number of teams, field availability, etc.
8. Provide a copy of the game schedule to President, Referee Coordinator, Field Coordinator and coaches at least one month prior to the first game.
9. Distribute rosters to coaches at least one month prior to the start of practice.
10. Distribute field practice locations and times to coaches as set by Field Coordinator.
11. Determine if new players can be added after sign-ups have occurred. Notify coaches of any new players and make sure Registrar receives RG6 form and payment.
12. Convene a coach's meeting prior to the start of practice to reinforce a "TEACHING" atmosphere is desired. Review guidelines and expectations for coaches.
13. Attend equipment distribution night to meet with coaches.
14. Have Coach/Administrator Registration (RG6) form, Volunteer Disclosure and Coaches Pledge forms signed by each Coach and Assistant Coach in his/her age level. Submit forms to registrar.
15. If coordinating in house intramural age level (U-6, U-8B, U-8G, and possibly U-10B), make decisions on rainout games and notify coaches and referee coordinator.
16. Instruct coaches on how to postpone and reschedule games.
17. Distribute Power Rating forms, with specific instructions on completion, to coaches prior to first game and collect power ratings from all age level coaches at completion of season. Submit completed Power Ratings to registrar as soon as feasible.

18. Collect equipment or advise coaches where to turn in their equipment within one week of the final event of the season.
19. Follow-up on unaccounted or damaged equipment.

CVYSC JOB DESCRIPTION

COACH

1. Represent the Conestoga Valley Youth Soccer Club in the community according to the CVYSC mission statement. Remember: “TEACH THE GAME, NOT WIN THE GAME!!” Coach clean, skillful, and sportsmanlike soccer. Stress playing hard to win over winning itself. Maximize praise and minimize criticism.
2. Attend the Coach’s Clinic arranged by CVYSC.
3. Call each player on the team roster by the specified date to inform the child that you are his or her coach. During this call inform each child of the following:
 - A. Where and when practice will be held. Be as specific as possible about field location.
 - B. The players are required to wear shin guards, and soccer shoes are suggested.
 - C. Each player needs to bring to practice a water bottle, a sweatshirt and a soccer ball, of the appropriate size, if they have one. Be sure all items are labeled with the child’s name.
4. Prepare necessary paperwork to organize and maintain team.
5. Organize and supervise practices following guidelines supplied by CVYSC. (Arrive at the field 15 minutes in advance of scheduled practice to set up drills etc. Stay at the field or assign someone to stay until all children are picked up.)
6. Guide and supervise team at weekly games.
 - A. Remember each child must play 2 quarters. (Intramural)
 - B. Each child must play 2 different positions. (Intramural)
 - C. Substitutions at U-6, U-8 and U-10 (if in-house) should be made at the end of the quarter, halftime, injuries of players, or for those requesting to leave the playing field.
 - D. Playing time can be affected by attendance at practice. If attendance at practice is a problem talk to the parents first and then the age coordinator.
 - E. Keep the game on schedule. Have your team prepared to play at the designated time. Check players’ equipment and make sure players are not wearing jewelry.
7. Coaches shall not enter the playing field unless time is called. However, at the U-6 and U-8 level,
8. coaches may coach from the playing field while they officiate the game. U-10 coaches should direct only from the sidelines. (It is important to let the kids play and make decisions—and mistakes!! Try to do most of your coaching during practices

and between periods.) U-12 coaches and higher age groups should remain in front of their own bench during games.

9. If there is a problem during a game please report it to any league official (Board Member) or if there is a referee problem or suggestion please report it to the Referee Coordinator.
10. TREAT THE REFEREE WITH RESPECT, NO MATTER WHAT THE CALL. HELP THE REFEREES KEEP ORDER ON THE SIDELINES DURING THE GAMES. ENCOURAGE THE REFEREES TO EXPLAIN THEIR CALLS TO THE PLAYERS.
11. For travel team and LANCO coaches remember it is your responsibility for calling in your score to the age group coordinators or designated person.
12. The age level coordinator for in-house intramural players will cancel games due to weather and notify the coaches and referee coordinator.
13. If NOT coaching in-house intramural teams you must notify the referee and the referee coordinator if the game has been canceled. The home team coach makes the decision to cancel. If a referee shows up at a canceled game the referee still gets paid.
14. Sign for equipment borrowed from CVYSC and return it within one week of the final event of the season.
15. Complete Power Rating form for each player on the team and hand it in to the Coordinator within one week of the final event.
16. Notify the Age Level Coordinator if a player drops out.
17. Work cooperatively with Assistant Coach and Team Parent.
18. Execute assigned duties from Age Level Coordinator.
19. Sign Risk Management Form and the RG6 form required by EPYSA.
20. Coaches of intramural travel teams and LANCO teams should make contact with opposing coach in the week before a game to confirm times and locations.

CVYSC JOB DESCRIPTION

ASSISTANT COACH

1. Represent the Conestoga Valley Youth Soccer Club in the community according to the CVYSC mission statement.
2. Attend Coach's Clinic arranged by CVYSC.
3. In absence of coach perform coach's duties.
4. Assist coach in organizing and supervising practices.
5. Assist coach at weekly games.
6. Work cooperatively with Team Parent volunteer.
7. Execute assigned duties from team coach.

